



ALMA MATER STUDIORUM | AREA
UNIVERSITÀ DI BOLOGNA | DI CAMPUS DI FORLÌ

**Call for applications for the admission
to the Second Cycle Degree Programme
in Mechanical Engineering for Sustainability
Class LM-33
code 6720**

A.Y. 2025/2026

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Our University has been working for a long time to raise awareness of and to address gender stereotypes. In this context, it has been decided to give greater linguistic visibility to gender differences.

Where, solely for the sake of simplicity, the masculine form is used in this document, it is understood as referring to all persons, regardless of gender.

Information regarding the processing of personal data is available at www.unibo.it/PrivacyBandiCds.

1. HOW TO ACCESS THE PROGRAMME

The Master's Degree Program in "Mechanical Engineering for Sustainability," Class LM-33 – Mechanical Engineering, is open-access, meaning there is no maximum number of enrollments for the Academic Year 2025/2026.

However, enrollment is only possible for those who meet the curricular and language requirements specified in this notice and who successfully pass the evaluation of adequate personal preparation in the field of engineering.

The documentation submitted during the application phase will be reviewed by the Examination Committee; only applicants who meet the curricular and language requirements will be admitted to the **evaluation of adequate personal preparation**. This evaluation includes a review of the qualifications submitted online and an online interview on the dates indicated in Section 2.

Adequate personal preparation is automatically deemed fulfilled for applicants holding a degree awarded by an Italian university in Class L-9 that includes the term "Mechanical Engineering" in its title; therefore, these applicants will not need to participate in the online interview.

This program is an international Master's Degree with courses, exams, and all other academic activities conducted in **English**.

Information about the program (regulations, admission requirements, curriculum, learning objectives, contacts, etc.) is available on the following webpage:
<https://corsi.unibo.it/2cycle/MechanicalEngineering-Forli>

2. SCHEDULE OF PROCEDURES

Admission to the program involves **three INTAKES of evaluation** based on the deadlines provided in Sections 2.1, 2.2, and 2.3 below.

Italian, EU, and equivalent non-EU applicants may only participate in the **SECOND and THIRD INTAKES**.

Non-EU applicants residing abroad may only participate in the FIRST and SECOND ROUNDS.

For more information specific to international students, refer to Section 3.3.

Applicants who are deemed ineligible during an evaluation round following the interview cannot reapply in subsequent rounds (if available). However, upon the Examination

Committee's request, applicants may supplement their documentation for the next round (if available).

Applicants who are deemed eligible during an evaluation round but do not complete their enrollment within the stipulated timeframe may participate in a subsequent evaluation round, if available.

The deadlines listed below are STRICT and cannot be extended under any circumstances.

2.1 Deadlines - Intake 1 (reserved to non-EU students residing abroad)

Opening of applications (Section 5)

9th December 2024

Closing date for applications (Section 5)

at 1.00pm CET on 27th January 2025

Publication of documents evaluation and interview schedule (Section 4.4)

7th February 2025

Interview dates (Section 4.4.a)

11th – 12th – 13th – 14th February 2025

Results publication (Section 6.2)

11th March 2025

Matriculation (also in the case of changing programme or university) (Section 7)

From 11th March 2025 to 10th April 2025

2.2 Deadlines – Intake 2 (reserved to EU citizens and non-EU citizens with equivalent status)

Opening of applications (Section 5)

11th March 2025

Closing date for applications (Section 5)

At 1.00pm CET on 15th May 2025

Publication of the documents evaluation and interview schedule (Section 6)

29th May 2025

Interview dates (Section 4.4.b)

4th – 5th – 6th – 9th June 2025

Results publication

26th June 2025

Matriculation (also in the case of changing programme or university) (Section 7)

From 26th June 2025 to July 31st 2025

2.3 Deadlines – Intake 3

Opening of applications (Section 5)

26th June 2025

Closing date for applications (Section 5)

At 1.00pm CEST on 12th September 2025

Publication of the documents evaluation and interview schedule (Section 6)

16th September 2025

Interview dates (Section 4.4.ba)

18th September 2025

Results publication (Section 6.2)

23rd September 2025

Matriculation (also in the case of changing programme or university) (Section 7)

From 23rd September 2025 to 20th November 2025

3. RECIPIENTS OF THIS NOTICE

3.1 Recipients

This notice is addressed to those who, being in possession of the admission requirements set out in Section 4, intend to enrol in this Degree Programme.

Applicants with a previous academic career (transfers from another Italian university, changes from another study program at the University of Bologna, transitions from the previous curriculum corresponding to the master's degree, candidates holding other academic qualifications in addition to the entry qualification, or those who have studied

abroad, withdrawn, or lapsed) **are advised to check the admission conditions for the second year of the program** before applying or proceeding with a transfer, program change, or request for credit recognition if deemed eligible for admission.

In fact, during the academic year 2025/2026, **only the first year of the new curriculum of the Master's Degree in "Mechanical Engineering for Sustainability" (program code 6720)** will be activated. Therefore, if a student enrolled following participation in one of the evaluation rounds obtains **recognition of at least 30 ECTS** from previous studies, they will **only be admitted to the second year of the previous curriculum of the Master's Degree in "Mechanical Engineering for Sustainability" (program code 5980).**

The educational plans of the two successive curricula for the master's degree can be viewed on the program's website:

<https://corsi.unibo.it/2cycle/MechanicalEngineering-Forli/course-structure-diagram>

3.2 Information for graduating students

It is possible to apply and eventually enroll in the program even if the required qualification for admission (see Sections 4.1 and 4.2) has not yet been obtained, provided that at the close of the evaluation round, students enrolled in Italian undergraduate programs have acquired **AT LEAST 135 ECTS**, or students enrolled in foreign undergraduate programs or older Italian academic systems have completed **75% of the credits/examinations** required by their study program, except for those designated for the final exam.


The first-cycle degree required for admission must, in any case, be obtained by **December 31st, 2025**; otherwise, any enrollment will be annulled. If you have not yet obtained your qualification at the time of enrollment, refer to Section 7.1 for instructions on how to activate your academic career.

3.3 Information for international students



Specific procedures are foreseen for:

- ▶ **Students with a foreign qualification**, regardless of citizenship
- ▶ **Non-EU nationals with an equivalent qualification**
- ▶ **Non-EU nationals resident abroad**

If you fall into one of these cases, pay attention to the **blue 'International' boxes with the symbol** .

Check which case you fall into at www.unibo.it/StudentiInternazionaliChiSono.

Should you have any questions, please contact the **International Desk**:

www.unibo.it/ContattiPerStudentiInternazionali.

4. PROGRAMME ADMISSION REQUIREMENTS

In order to be admitted to the Second Cycle Degree Programme in Mechanical Engineering for Sustainability, you must possess:

1. the required academic qualification (Section 4.1);
2. specific curricular requirements (Section 4.2);
3. specific language requirements (Section 4.3);
4. adequate personal training, verified according to the criteria laid down by the programme (Section 4.4).

4.1 Qualifications

- ▶ First cycle academic qualification: three-year university diploma or degree
or

- ▶  Qualification obtained abroad recognised as suitable under Italian law, current international agreements and the rules laid down in the MUR Circular "Procedures for entry, residency and enrolment of international students and the respective recognition of qualifications for higher education courses in Italy" for A.Y. 2025/2026, which will be published on <https://www.universitaly.it/studenti-stranieri>.

4.1.a. What happens if you do not have the necessary qualification

If you do not have the necessary academic qualification and do not fall under the cases dealt with in Section 0 and 4.2, you will not be able to register for the programme.

4.2 Curricular requirements

Given that basic knowledge in mathematics, physics, and engineering is necessary to successfully pursue the Master's Degree in "Mechanical Engineering for Sustainability," Class LM-33, admission to the program requires the following:

- ▶ **Obtaining an Italian first-cycle degree in the following classes** (as per DM 270/2004):

L-8	Computer Science Engineering
L-9	Industrial Engineering

Or an Italian first-cycle degree in the **classes under DM 509/99** that are equivalent to the aforementioned classes under DM 270/2004 (as per the provisions of the decree issued on July 9, 2009)

Or an **equivalent Italian academic qualification under the system preceding DM 509/99** (a three-year university diploma or a five-year degree)

Or an **equivalent university degree obtained abroad**, recognized as valid (which allows access to second-cycle degree programs in the country where it was awarded),

- ▶ With the following credits/ECTS:
 - **At least 18 CFU/ECTS** in the field of mathematical and computer sciences.
 - **At least 12 CFU/ECTS** in the field of physical sciences (FIS).
 - **At least 18 CFU/ECTS** in the core areas of mechanical engineering, specifically: ING-IND/08, ING-IND/09, ING-IND/10, ING-IND/12, ING-IND/13, ING-IND/14, ING-IND/15, ING-IND/16, ING-IND/17.

It is possible to apply and eventually enroll in the program even if the required qualification has not yet been obtained, provided that at the close of the evaluation round, students enrolled in Italian undergraduate programs have acquired **AT LEAST 135 CFU**, or students enrolled in foreign undergraduate programs or older Italian academic systems have completed **75% of the credits/examinations** required by their study program, excluding those designated for the final exam.

4.2.a. What happens if you do not meet the curricular requirements

If you do not meet all the curricular requirements indicated, you will not be able to register for the programme.

4.3 Language requirements

Knowledge of the English language **at least B2 level** of the Common European Framework of Reference for Languages is required.

4.3.a. How to fulfil the language requirement

The English language requirement can be fulfilled by presenting one of the following methods:

- ▶ **during the application, submission of one of the certifications** provided they were obtained on or **after January 1, 2020**:
 - TOEFL Internet-based with a score of at least 80 points
 - IELTS with a score of at least 5.5 points
 - FCE – Grade C
 - ISE II Trinity College London
 - Cambridge English Certificate Level B2
 - Business Vantage - BEC Vantage
 - B2-level certification issued by a university language center
 - Passing the “B2 English Language Proficiency” exam in an Italian state university program. The proficiency must be demonstrated through an exam, and the date must be listed on the transcript. B2 English proficiency achieved through recognition of previous certifications will not be accepted.
- ▶ **OOPT test (Oxford Online Placement Test) verifying B2-level English proficiency to sit at the University of Bologna’s Language Center (CLA)** on one of the dates published on the program website for "Mechanical Engineering for Sustainability" or during the selection process for another program for the same academic year (2025/2026).

Candidates who wish to sit the OOPT at the University of Bologna Language Centre (CLA) must notify it at didatticaforli.ingstudenti@unibo.it at least 10 days in advance from the test date, so to allow the registration of the candidate to the test.

The test will be done online of the Zoom platform.

Instructions for the test will be send to the candidates a couple of days before the test to the institutional email address name.surname@studio.unibo.it. **The email is valid as a summon for the test.**

The test is made up of **two parts**: the first part is Use of English (grammar and vocabulary); the second is Listening. The test will last **60 minutes** and will be done online and remotely for all candidates, gathered in a virtual room, and supervised by staff of the University Language Centre. Candidates who will score a B2 or higher level will be admitted to the assessment of the personal preparation.

Candidates who do not hold a B2 level certificate and do not sit the test or do not score at least B2 in the test will be excluded from the assessment of the personal preparation.

Candidates will not receive any certificate nor attestation; results will be communicated to the Evaluation Committee for the purpose of this admission only. Only the candidates who meet the entry and language requirements will be admitted to the assessment of the personal preparation.

Results of the OOPT test will be communicated at the end of the test and will be considered by the evaluation committee for the verification of the language requirement.

- ▶ The language certification is not necessary for those who document in their application for admission that they are a native English speaker with nationality of the following countries: Australia, Canada, Ireland, New Zealand, South Africa, U.K., USA or that they have obtained a Bachelor's degree. delivered in English.

4.4 Adequate personal training

Admission to the Second Cycle Degree Programme in mechanical Engineering for Sustainability is subject not only to possession of the curricular and language requirements

indicated in sections 4.1, 4.2 and 4.3, but also to verification of adequate personal training, carried out as indicated below.

Only candidates who meet the language and curricular requirements will be admitted to the evaluation of the personal preparation.

The results of the preliminary verification of the curricular and language requirements and the list of candidates admitted to the interview are published on Studenti Online (www.studenti.unibo.it), in the details of the admission request, on the dates indicated in the procedure schedule (Section 2).

The candidates will be present in the results and in the interview calendar with the indication of the provisional matriculation number assigned on **Studenti Online** with the registration for the verification round, without other personal data (name, surname).

4.4.a. How the adequacy of personal training is verified

Focused on knowledge in the fields of mathematics, physics and the disciplines characterizing mechanical engineering, the verification of the adequacy of personal preparation includes:

- the **EVALUATION OF the candidate's CURRICULUM**
- an **ONLINE INTERVIEW** on Teams (except in the case of exemption).

The **ASSESSMENT OF the candidate's CURRICULUM** takes place on the basis of the documents attached by the candidates in the online registration for the verification round and listed in Section 5 of the notice.

The **ONLINE INTERVIEW** takes place electronically via Teams on the following dates set out in the procedure calendar (Section 2):

- **11-12-13-14 February 2025** for the first intake
- **4-5-6-9 June 2025** for the second intake
- **18 September 2025** for the third intake.

The individual interview, which may include a test, will verify the possession of basic knowledge in the fields of mathematics, physics and the disciplines characterizing mechanical engineering.

It will not be possible to change the day of the interview assigned in the convocation calendar published on Studenti Online (www.studenti.unibo.it), in the details of the admission request, on the dates indicated in the procedure calendar (Section 2).

The verification of personal preparation is considered **COMPLETED** only for **candidates in possession of a first cycle degree issued by an Italian university in class L-9 with Mechanical Engineering in the name of the degree**; therefore, **these candidates will be exempted from the online interview.**

Candidates who attach to their application a **GRE with scores in the three areas** all equal to or higher than those indicated below:

Verbal Score: 150

GRE Quantitative Score: 160

GRE Writing Score: 3.5

Are exempted from sitting the test, but they must participate in the interview.

For any request for adaptations for the interview by candidates with disabilities and learning disabilities, the appropriate completed form and the necessary specialist documentation must be attached to the application (Section 5).

Information can be found on the page <https://site.unibo.it/studenti-con-disabilita-e-dsa/it/per-studenti/adattamenti-per-le-prove-di-accesso>.

For clarifications on the procedure for requesting adaptations, you can contact the Service for Students with Disabilities and DSA at the e-mail address ases.adattamenti@unibo.it.

Admission to the Master's Degree course in "Mechanical Engineering for Sustainability" depends on the **positive evaluation of personal preparation**, expressed with an overall judgment of **suitability** at the end of the test.

4.4.b. What happens if my personal training does not meet the adequacy criteria


If the outcome of the interview is negative, your preparation will be deemed unsuitable and you will not be able to enroll in the programme.

5. HOW TO APPLY

Within the period set for each intake (see Schedule of Procedures - Section 0) you can apply by following the steps below.

1. Log on to Studenti Online (www.studenti.unibo.it)

If you are accessing for the first time, choose 'Register' and log in with SPID or CIE. The system will automatically retrieve your personal details and create your University credentials (name.surname@studio.unibo.it).


 *If you reside abroad and do not have an identity document issued in Italy you may log on with the University username and password, which can be obtained by going to Studenti Online (www.studenti.unibo.it) and clicking on "Register" and then "International students registration".*

2. Click on "**Apply for admission**", select "Second Cycle Degree Programme" and select the programme named "**Mechanical Engineering for sustainability**" and the intake.

3. Upload the following documents in PDF:

▶ **Compulsory documents (only for those who obtained their degree at a university other than the University of Bologna):**

- ▶ **Application form (it can be downloaded from Studenti Online)**
- ▶ **front and back copy of a valid identity document.**

 *If you are a citizen of a foreign country and your identity document does not have an English translation: copy of your passport;*

- ▶ *if the qualification is obtained in Italy: **self-certification of the first-level academic qualification with a list of examinations taken.***

Such self-certificate is automatically available for students graduated or graduating from the University of Bologna (please see below online declaration).



if the qualification is obtained abroad: a copy of the qualification obtained abroad, translated into Italian or English, allowing access in the country of attainment to Second Cycle Degree Programmes, accompanied by a transcript of records and Diploma Supplement where available. If you have not yet obtained the qualification, upload the list of exams taken (Transcript of Records).

If you have not yet obtained the qualification, upload the list of exams taken;

▶ **Curriculum vitae ac studiorum in English language**

▶ **B2 English level certificate:**

the candidate must upload one of the certificates (or the self-certification in the case of activity carried out at Italian state institutions, whose contacts must be provided for verification) or the documented attestation of being a native English speaker, according to the list reported in the Section 4.3.

▶ **IN ORDER TO COMPLETE THE ADMISSION PROCEDURE, IT IS ALSO NECESSARY TO DECLARE THE POSSESSION OF A VALID DEGREE QUALIFICATION ONLINE, INDICATING ALL THE ATTENDED EXAMS, FINAL MARKS AND THE RESPECTIVE SCIENTIFIC DISCIPLINARY SECTORS OBTAINED (SSD). BASED ON THE CONDITION AT THE TIME OF REGISTRATION FOR THE SELECTION, CANDIDATES MUST FOLLOW THE INSTRUCTIONS BELOW:**

- ▶ candidates graduated from the University of Bologna: during the application process, candidates may confirm the qualifications obtained at the University of Bologna that is automatically proposed by the system and there is no need to enter any other career information.
- ▶ candidates currently enrolled at the University of Bologna (graduating students): during the application process, candidates may confirm the degree they are attending at the University of Bologna that is automatically proposed by the system and there is no need to enter any other career information. In order to assess the requirements, the exams recorded by the deadline for enrollment in the selection for which they are competing will be considered.
- ▶ candidates from another Italian University: during the application process, candidates shall indicate the University Degree. In order to complete the

request, candidates will have to specify the list of exams passed in their previous career. The application can be updated up to selection deadline.

- ▶ candidates who have obtained a University degree abroad: during the application process, it is mandatory to indicate the University Degree achieved. It will be necessary to insert all the exams and credits passed during the previously indicated qualification specifying the number of credits, marks and evaluation scale. The application can be updated up to the selection deadline.

▶ **Optional documents**

- **A copy of a valid residence permit**, if already held.
- **Form for requesting adaptations** for persons with disabilities. Further information is available at <https://site.unibo.it/studenti-con-disabilita-e-dsa/it/per-studenti/adattamenti-per-le-prove-di-accesso>.
- **GRE obtained after 1st January 2021**
- **Certificates or self-certificates of work experiences or trainship experience carried out in engineering fields.**

For assistance in completing the online registration request for the test, candidates can contact the **Studenti Online Help Desk** by telephone at +39 051 2080301 or send an email to help.studentionline@unibo.it

Only candidates who have completed registration for the test within the deadlines and according to the methods described above, attaching the required documents, are admitted to the preparation check.

The committee will only assess documents uploaded through the Studenti Online application (www.studenti.unibo.it). Any mandatory documents that are missing or only partially uploaded by the application deadline shall result in the candidate not being considered.

Documents must not be sent by post or email to the administrative offices.

In the event of false declarations, in addition to incurring the penalties laid down in Article 496 of the Italian Criminal Code, you will automatically forfeit your right to registration and any benefits obtained, without being entitled to any reimbursement of the sums paid.



If you are a non-EU citizen and reside abroad, in compliance with the procedures defined by the Italian Ministry of University and Research in the Circular "Procedures for entry, residency and enrolment of international students and the respective recognition of qualifications for higher education courses in Italy" for A.Y. 2025/2026 published on <https://www.universitaly.it/studenti-stranieri>, in addition to following the steps required for admission to the degree programme, you will have to:

- ▶ **pre-enrol on Universitaly** and request an **entrance visa** for study purposes;

6. VERIFICATION OF APPLICATIONS AND PUBLICATION OF THE OUTCOME

6.1 Evaluation committee

The verification of the curricular and linguistic entry requirements and the adequacy of personal preparation, on the basis of the documents attached by the candidates and the interview, will be carried out by an examining committee, appointed by the Council of the Department of Industrial Engineering and composed of four full members, chosen from among the teaching and research staff belonging to the master's degree course; the Committee may be integrated during the verification procedures by drawing on the list of alternate members, also resorting to subdivision into subcommissions.

6.2 Results Publications

The outcome of the preliminary evaluation of the curricular and language requirements and the list of students will be published on Students Online (www.studenti.unibo.it) as from the date indicated for each intake in the Schedule of Procedures (Section 0).

The final results of the verification of adequate personal preparation are published on **Studenti Online** (www.studenti.unibo.it), in the details of the admission request, on the dates indicated for each round of verification in the procedure calendar (Section 2).

The outcome you will find will be

- ▶ **“application verified”**: in this case you can register for the programme;
- ▶ **“not admitted to the selection”**: in this case you cannot register for the programme, and cannot participate in any subsequent rounds of assessment. However, it is permitted that the candidate, upon request of the examining commission, can integrate the documentation for the next round (if there is one).

7. MATRICULATION, PROGRAMME TRANSFER, UNIVERSITY TRANSFER

7.1 Matriculation

If you receive confirmation of admission, you can register as from the date indicated in the Schedule of Procedures (Section 0), following the steps below.

1. **Log on to Studenti Online** (www.studenti.unibo.it) using your SPID or CIE credentials or entering the username and password you obtained during the application procedure.
2. **Select “Matriculation”**, then select **“Single Cycle Degree Programme”**, and then the degree programme **“Mechanical Engineering for Sustainability”** and enter the required data, attaching a jpg file containing a passport-size photo of your face.
In the event of false declarations, in addition to incurring the penalties laid down in Article 496 of the Italian Criminal Code, you will automatically forfeit your right to registration and any benefits obtained, without being entitled to any reimbursement of the sums paid.
3. **Pay the first enrolment instalment** via the PagoPA platform, as indicated on Studenti Online (www.studenti.unibo.it).
4. After you have made your matriculation payment, check under Matriculation on Studenti Online (www.studenti.unibo.it) what you need to do for the purposes of **identification** and **career activation**.

7.1.a. University identification and career activation

Identification

- **If you submitted your application by logging in with SPID or CIE:** after making the payment, your identity will be automatically validated.
- **If you have submitted your application by logging in with your username and password:** complete the identification procedure specified under Matriculation on Studenti Online (www.studenti.unibo.it).

Career activation


Activating your career enables you to take part in all the activities you will carry out as a student (e.g. submitting your study plan, booking exams, carrying out any other procedures related to your career, accessing the Wi-Fi network and online library resources, and using the MyUnibo app).

After identification, career activation will take place automatically, unless you fall into one of the following cases.

- ▶ **If you have not yet graduated at the time of matriculating,** you must obtain your degree **by 31st December 2025 at the latest.** Otherwise, your matriculation will be cancelled.

If you are graduating from the University of Bologna, the system will automatically update your position once you have obtained your degree.

If you are graduating from another university, after matriculating please check on Studenti Online (www.studenti.unibo.it) for any further steps required.

- ▶  If you are a **non-EU citizen but hold a qualification equivalent to one obtained in Italy,** in order to activate your career you must submit a copy of your valid residence permit allowing equivalence to segforli@unibo.it Student Administration office in Forlì campus responsible for your degree programme.
- ▶ **If you have a foreign qualification,** check the [documentation required](#) for matriculation purposes.

The documentation submitted in your application for admission (e.g. degree, transcript, etc.) must be [translated and its authenticity and value must be verified, where required](#).

You must upload the documents related to foreign qualifications in the Studenti Online application (www.studenti.unibo.it) by clicking on "Call for applications" and then "Matriculation for A.Y. 25_26 - document upload for international students with foreign qualifications".

When you arrive at the University of Bologna, you must make an appointment with the [Student Administration office in Forlì Campus](#) (please send an email to segforli@unibo.it) in order to show the original copies of your documentation.

▶ ***If you are a non-EU citizen, but hold an equivalent qualification and have obtained your qualification abroad:*** check the [documentation required](#) to enrol.

Remember that the documentation submitted in your application for admission (e.g. degree, transcript, etc.) must be [translated and its authenticity and value must be verified, where required](#).

In the "Calls" section of Studenti Online (www.studenti.unibo.it), select "Matriculation A.Y. 25_26 - document upload for international students with foreign qualifications" and upload your qualification diploma and a copy of your residence permit allowing equivalence. Moreover, make an appointment with the [Student Administration office in Forlì Campus](#) (please send an email to segforli@unibo.it) in order to show the original copies of your documentation. PLEASE NOTE: Check very carefully, at www.unibo.it/StudentiInternazionaliChiSono, what is meant by 'non-EU students with equivalent status' and what types of residence permits allow for equivalence. Lack of an equivalent qualification will prevent you from matriculating, even if you have been admitted and have paid the first instalment.

▶ ***If you are a non-EU national, are resident abroad and have obtained your qualification abroad:*** see details at www.unibo.it/IscrizioneLaureaMagistraleNonUE. Check the [foreign qualification documentation required to matriculate](#). Remember that the documentation submitted in your application for admission (e.g. degree, transcript,

etc.) must be translated and its authenticity and value must be verified, where required.

In the “Calls” section of Studenti Online (www.studenti.unibo.it), select “Matriculation A.Y. 25_26 - document upload for international students with foreign qualifications” and upload your qualification diploma and a copy of your entry visa for study purposes. When you arrive in Italy, make an appointment with the Student Administration office in Forlì Campus (please send an email to segforli@unibo.it) in order to show the original copies of your documentation.

Warning: if you have a foreign qualification, admission to the programme and any subsequent validation of your pre-enrolment with or without reserve by the University do not confer any right to finalise your matriculation, even in the event of obtaining an entry visa, being physical present in the country, becoming eligible for and/or actually receiving scholarships or contributions of any kind. For matriculation purposes, it will be necessary to verify the actual suitability of the foreign qualification and the authenticity of the documentation produced. Your qualification will be formally checked by the Student Administration office in Forlì Campus (please send an email to segforli@unibo.it) after paying the first matriculation instalment and submitting the original copies of all the required documentation.

Career activation must take place by **26th February 2026**; otherwise, your matriculation will be cancelled.

Once your career is active, you will be sent an e-mail with a QR code allowing you to print your badge.

7.1.b. Shortening a degree programme (for those with completed university careers)

If you want to apply for recognition of previous academic careers, check how you can do this and the applicable deadlines at <https://www.unibo.it/it/studiare/iscrizioni-tasse-e-altre-procedure/lauree-e-lauree-magistrali/abbreviazione-di-carriera>.

7.2 Programme transfers, university transfers and simultaneous enrolment

If you want to change degree programme within the University of Bologna (Programme transfer), check how you can do this at <https://www.unibo.it/it/didattica/iscrizioni-trasferimenti-e-laurea/cambiare-corso-di-studio-interno-universita-di-bologna/cambiare-corso-di-studio-interno-universita-di-bologna>.

If you matriculate and request to be transferred from another university, consult the page [Transferring to the University of Bologna - University of Bologna \(unibo.it\)](#).

If you wish to apply for simultaneous enrolment in two programmes, as provided for by Italian Law no. 33 of 12 April 2022, please read the information on the page [Simultaneous enrolment in different programmes - University of Bologna \(unibo.it\)](#).

If, on the other hand, you register in one programme and are subsequently admitted to another, but do not wish to maintain enrolment in both programmes, do not enrol simultaneously; instead:

- if both programmes are at the University of Bologna: apply for a programme transfer;
- if the first programme is at another university: apply for a university transfer.

Alternatively, you can waive your current programme and proceed with a new matriculation (Section 4).



Please note!

If you are a **non-EU citizen, reside abroad, hold a residence permit for study purposes and formally renounce your studies** at this or another university, you **lose the requirements for residency in Italy, and therefore your residence permit will be revoked**. In this case, you must return to your country of origin and initiate the pre-enrolment procedures through Universitaly at the competent Italian diplomatic mission (Embassy/Consulate), within the deadlines set annually and published on the website

<https://www.universitaly.it/studenti-stranieri>.

8. FEES AND BENEFITS

8.1 University fees

Information on **tuition fees** and on **benefits and exemptions** is published annually on the University Portal at www.unibo.it/Tasse.

The fee to be paid to enrol for a degree programme consists of a fixed element of € 157.04 and a variable element calculated according to the student's family's financial situation (ISEE) up to a maximum that varies according to the programme.

Your tuition fees will be calculated on a progressive scale based on a valid **ISEE certificate** only if submitted in accordance with the terms and procedures set out on the web page

www.unibo.it/Tasse. If you do not submit an ISEE certificate, you will have to pay the full tuition fees relevant to your degree programme.

Submission of an ISEE certificate is independent of programme enrolment. The order in which you carry out the two procedures is irrelevant, as long as you comply with the deadlines set for each.



Please note!

International students who only have income and assets abroad cannot submit an ISEE certificate, but must refer to the information at <https://www.unibo.it/it/didattica/iscrizioni-trasferimenti-e-laurea/tasse-e-contributi/ISEE-e-altre-attestazioni-utili-per-le-esenzioni-delle-tasse-universitarie>.



Please note!

Submitting financial documentation for tuition fee exemptions, following the instructions on www.unibo.it/Tasse, is very simple and worthwhile even if you have not yet decided whether to enrol in a programme at this university. Remember that if you do not submit the documentation by the deadline, you will not be eligible for any discount. The deadline is peremptory and no exceptions are ever allowed.

8.2 Right-to-higher-education grants provided by ER.GO

Azienda Regionale per il Diritto agli Studi Superiori – ER.GO publishes **calls** for scholarships, places in university residences, catering and other benefits on its website (www.er-go.it) every year.

The application for ER.GO grants is independent of the degree programme application and enrolment procedures.



Please note!

You must submit your application for an ER.GO grant via the company's website, also entering your ISEE certificate. Applying is very simple and is worth doing even if you have not yet decided whether to enrol in a programme at this university. Remember that calls have a peremptory deadline and no exceptions are ever allowed.

8.3 Important information for those who already have an active university career

If you already have an active university career, before transferring from another university or changing programme, if you are already enrolled in a programme at the University of Bologna, carefully consult the **merit requirements for access to grants** set out in the call published on www.er-go.it because, due to the recognition of university educational credits (CFUs) acquired in your previous career, **your position may change as regards access to grants**.

Please note!

For all ER.GO benefits, the minimum number of university educational credits required for merit is always determined starting from the year of first enrolment at university (even if for another University, University Institute or Degree Programme, even abroad), regardless of the year of the programme to which you are admitted following the recognition of your credits, and only those that are recognised on the programme you are enrolled in are considered valid.

8.4 Right-to-higher-education grants provided by the University

Information on the University's grants can be found on the University Portal under www.unibo.it/AgevolazioniEconomiche.

For each grant, please carefully read the instructions on how and when to apply. Remember that deadlines are always peremptory and no exceptions are ever allowed.

9. WHO TO CONTACT

Information about the admission procedures

Segreteria Studenti di Forlì

Padiglione Melandri, Piazzale Solieri 1, 47121 Forlì

E-mail segforli@unibo.it

Per altri contatti: <http://www.unibo.it/it/campus-forli/servizi-di-campus/segreteria-studenti>

Programme Coordinator dott.ssa Giulia Chiadini

Via Montaspro, 97 - 47121 Forlì

e-mail didatticaforli.ingstudenti@unibo.it

Per altri contatti: <https://corsi.unibo.it/2cycle/MechanicalEngineering-Forli/contacts>

IT information

(e.g. login credentials, data entry, application use/functioning anomaly, computer difficulties, etc.)

Studenti Online Help Desk

Telephone +39 051 20 80 301

Email help.studentionline@unibo.it

Matriculation information for international students and students with foreign degrees

Segreteria Studenti di Forlì

Padiglione Melandri, Piazzale Solieri 1, 47121 Forlì

E-mail segforli@unibo.it ;

Per altri contatti: <http://www.unibo.it/it/campus-forli/servizi-di-campus/segreteria-studenti>

Other information for international students or students with foreign qualifications

(e.g. eligibility of foreign educational qualifications for admission, pre-enrolment, visas and residence permits, financial benefits, etc.)

International desk (Bologna)

E-mail internationaldesk@unibo.it

To contact the International Desk, go to www.unibo.it/ContattiStudentiInternazionali

Italian Language courses for international students:

CLA - Centro Linguistico di Ateneo

Sede di Forlì, Via Lombardini 5, 47121 Forlì

E-mail cla.fo-segreteria@unibo.it

For other contacts: <https://centri.unibo.it/cla/it/contatti/segreterie-studenti-del-cla>

Information for applicants with disabilities or SLD

Service for students with disabilities and SLD

E-mail ases.adattamentiammissione@unibo.it

Contact details can be found at <https://site.unibo.it/studenti-con-disabilita-e-dsa/it>

Information on fees and grants

Student Tuition Fees Office

E-mail ases.contribuzionistudentesche@unibo.it

You can contact the office at www.unibo.it/Tasse

Offices are closed on

- Wednesday, 01 January 2025;
- Monday, 06 January 2025;
- Tuesday, 04 February 2025;
- Monday, 21 April 2025;
- Friday, 25 April 2025;
- Thursday, 01 May 2025;
- Monday, 02 June 2025;
- from Monday, 11 August to Friday, 15 August 2025;
- Monday, 08 December 2025;

Any further extraordinary closures will be published on the University Portal (www.unibo.it).

10.FINAL NOTES

Possible news about this call for applications will be communicated on **Studenti Online** (www.studenti.unibo.it), whereas on the University website (www.unibo.it) news about office closures will be notified.

Information note on the processing of personal data can be found at www.unibo.it/PrivacyBandiCds

This Call for applications, issued by the Managerial Decree, Rep. n. and Prot. are in the heading of the present Call, is conditional on the provisions of the Decree of the Italian Ministry of University and Research n.1154/2021 and subsequent changes and integration regarding the accreditation of Degree Programmes.

A selection appeal may be lodged to the relevant Regional Administrative Court (TAR) within 60 days from its publication.

Administrator of the enrolment procedure is the Person in Charge of the Student Administration Office of Forlì, Dott.ssa Patrizia Ussani, ph. +39 0543 374815.

The Head of the Campus of Forlì

Dott.ssa Antonella Mattioli
